



BPSOTT Tournament Procedures

Below are general guidelines for running a BPSOTT tournament.

Morning Setup

1. Registration table for sign in, tent is optional.
2. Check Membership
3. Hand out boat numbers
4. Boat inspection using boat number check list. See attached.
5. Conduct driver meeting. Include official start time, end time, size limit, off limits, special lake rules. Safety including life jackets and kill lanyards.
6. **NO SHOTGUN STARTS** permitted. Launch by boat number.
7. **Season pre-pays** get first boat numbers.

Weigh-in setup and operation.

1. We suggest at least one tent for weigh-in process
2. Sturdy weigh-in table for scales
3. Weigh tub with bump scale
4. Scale, basket with hold down lid required.
5. Talley / weigh board
6. Results must be entered on computer and forwarded to BPSOTT
7. Each division will post pictures on the BPSOTT Facebook page.

Directors will be responsible to send in results via computer tally sheet. Fill out revenue sheet and process new members.

Directors permitted per division

1 to 10 teams 2 directors

11 to 20 teams 4 directors

21 and up 6 directors